



Durham Police Property Act Fund Application Guidance Notes

The Fund

The Police Disposal of Property Regulations 1997 allows the Police to sell property that they recover and which cannot be returned to its original owner and awards made from the Fund must be used for charitable purposes.

The Police and Crime Commissioner and Chief Constable have agreed a scheme to consider applications for funds that are surplus once they have made donations to the following organisations:

- Northern Police Convalescent Home
- Crimestoppers
- Victim Support
- Durham Agency Against Crime.

Am I able to apply?

It is essential to check that you or your organisation meet the criteria detailed below before making an application for consideration.

Your organisation should:

- Be based or can prove it is working within the Durham PCC area which covers County Durham and Darlington.
- Deliver against **at least one** of the Commissioners Priorities which are detailed within the Police and Crime Plan.

For your information the priorities as defined in the current plan are as follows:

Objective 1: Inspire confidence:

- Community engagement
- Police visibility and accessibility

Objective 2: Support victims:

- Commission services for victims
- Violence against women and girls
- Domestic abuse
- Hate crime

Objective 3: Keep all our communities safe:

- Strategic Policing Requirement
- Anti-social behaviour
- Drugs and alcohol
- Road Safety
- Mental Health

How to apply

Please complete the application form and return it to:

Police Property Act Application
HQ Business Services
Durham Constabulary
Police Headquarters
Aykley Heads
Durham
DH1 5TT

Or email the completed form (which must include a signed declaration) to:

responsecommand.smtassistant@durham.pnn.police.uk

Detailed Guidance for Completing the Application Form

Section 1

Please give details of your organisations name, address including e mail and website addresses if you have them.

Section 2

There is no requirement for your organisation to be a registered charity, however if you are please provide your registration number. If you are part of a wider registered charity please provide the main registration number. If you are not a charity please try to describe what sort of group you are e.g. voluntary/community organisation, self help group, registered company etc.

Section 3

Please provide the contact details for a person who you wish to be the main contact, they should know a lot about the project as we may wish to contact them to seek additional information etc.

Section 4

What are your organisations aims and objectives, these should be detailed in any governance documents you have such as your constitution.

Section 5

This is your chance to tell us what your hope to achieve with any funding we might give you. Please provide as much detail as you can. One of the criteria for approving applications is that they must help to achieve at least one of the Commissioners priorities, please let us know how your project can do this

Section 6

Please let us know if there are any additional costs to the project aside from those which you would like us to fund.

Section 7

Is this funding for a one off event or is it part of a wider project, if so we would like to understand how you intend to keep things going. It is essential that we consider allocating funds to projects which will achieve long term success.

Section 8

It is essential that you provide accurate information regarding your bank account as we will make any payments by BACS transfer. Also please tell us where you heard about the availability of this funding.

Declaration

The person making the application on behalf of your organisation ***must*** sign the declaration to confirm that they understand the terms and conditions detailed on page 5 of the application form.